



CITY OF BURLINGTON

Department of Public Works

Street & Park Department
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CITY OF BURLINGTON PARK BOARD MINUTES SPECIAL MEETING WEDNESDAY, JANUARY 31, 2018 6:30PM

President Jennifer Amborn called the meeting to order at 6:30 PM.

Roll Call: Present: Commissioners Clay Brandt, Jeff Schopp, Patricia Hoffman, Jason Ledbetter, Lisa Wasik, Alderman Ruth Dawidziak and President Jennifer Amborn. Also present: Peter Riggs, Director of Public Works. Excused: Aaron DeGrave, Park Foreman and Student Representative Koletton Mangold.

Old Business:

A. To approve the bid from Reese Group for the Congress Street bathroom project with additional funding to be dispersed from the Park Development Fund.

Public Works Director, Peter Riggs, recapped the Congress Street bathroom bids results with the board explaining the shortfall in funding. He stated the option now was to vote on whether to use \$40,000 of the Park Development funding or some of the Wehmhoff Trust monies to bridge the gap of what was budgeted for the project and how much it came in for bid.

Commission Hoffman questioned what the difference was between the two funds. Riggs stated the Wehmhoff Trust is for park related activities, projects, capital, etc., where the Park Development Fund is more capital focused. Riggs further advised that the Park Development Fund had an approved budget of \$130,000 for 2018 and the Wehmhoff Trust had a standing amount of \$55,055.

Commissioner Hoffman wanted to confirm there was no issue in using either account. Riggs confirmed that was correct. The board determined it was in the best interest to leave the Park Development monies as is and utilize the Wehmhoff Trust leaving it with a balance of \$15,055.

Commissioner Hoffman entertained a motion to approve the bid from Reese Group for the Congress Street bathroom project with additional funding of \$40,000 to be dispersed from the Wehmhoff Trust. Roll Call: Aye: Amborn, Brandt, Schopp, Hoffman, Ledbetter, Wasik and Dawidziak. Nay: None. Motion carried 7-0.

B. To approve the purchase of bleachers for Branen Field (Sunset Park).

Riggs reminded the board of the need to replace the wooden bleachers on the third baseline side at Branen Field. Riggs advised the new bleachers would be a four tier bleacher system with a cost not to exceed \$3000. Riggs also noted the reasoning for not replacing the bleachers with a five tier system similar to what is currently there was due to the fact that new regulations were passed which included the requirement for handrails on any bleacher system over four tiers. Riggs stated there would be about 20 seats lost compared to what is currently there. Several commissioners stated the seat loss was worth it in exchange for a newer and safer bleacher system.

Commissioner Brandt entertained a motion to approve the purchase of bleachers for Branen Field (Sunset Park) for a not to exceed amount of \$3000. Roll Call: Aye: Amborn, Brandt, Schopp, Hoffman, Ledbetter, Wasik and Dawidziak. Nay: None. Motion carried 7-0.

There being no further items for discussion, President Amborn entertained a motion for adjournment. Motion to adjourn made by Commissioner Hoffman. Seconded by Commissioner Schopp. All voted aye, and President Amborn adjourned the meeting at 6:40 p.m.

Minutes submitted by:

Angela Hansen
Department of Public Works